ORGANIZATION: Korean Community Services of Metropolitan New York, Inc. (KCS)
POSITION TITLE: Korean Class Instructor
DEPARTMENT: Education
REPORTS TO: Education Director

ABOUT THE ORGANIZATION: Founded in 1973 as the first community-based social service agency targeting the Korean population, The Korean Community Services of Metropolitan New York, Inc. (KCS) is a nonprofit 501(c)(3) multi-social service organization supported by government agencies, foundations, corporations and concerned individuals. The objectives of KCS are to develop and deliver a broad range of social service programs to meet the various needs of the community. In order to achieve these objectives, KCS provides various professional community service programs in the areas of Community, Aging, Workforce Development and Public Health.

ABOUT THE POSITION: KCS is seeking a part-time dynamic individual to teach Korean classes and go on cultural excursions with the students.

Key responsibilities include, but are not limited to:

- Provide direct language instruction to the students. Develop a curriculum to meet the objectives of the class
- Plan cultural outings and events for the students to immerse themselves with
- Manage classroom paperwork – including student attendance sheets, progress notes, student works, make-up session schedules, and others
- Assisting the Program Manager with student recruitment events
- Working with volunteers and teaching assistants for in-class support and supplemental learning opportunities
- Other duties as assigned by the Director of Education

Experience, Education & Skills:

- Bachelor's degree in a related discipline. Masters degrees preferred
- Previous language instruction experience
- Native level fluency in Korean language as well as fluency in English
- Korean language certificate preferred
- Teaching license preferred
- Experience with the immigrant community and teaching adult students is useful

COMPENSATION:
Competitive compensation commensurate with experience.

To apply, please send a copy of your cover letter and resume to careers@kcsny.org for more information about KCS, please visit www.kcsny.org.